

**Minutes of the Regular Meeting**

**of the South Park Township**

**Board of Supervisors**

**May 11, 2026**

**Pledge of Allegiance**

**Roll Call**

Ed Snee presiding. Board members present: Lawrence Vogel, Sharon Adams, Debra Duncan, and Whitney Gastmeyer were present. Also in attendance were Karen Fosbaugh, Township Manager; Chief Rozzo; Irv Firman, Solicitor; Derek Parker, Code Enforcement Officer and Aaron Laughlin, Director of Public Works. Absent:

Three or more members of the Board of Supervisors were together on the following occasions, which were executive sessions, informational meetings, or Township-related events:

Monday, April 13, 2026 – Executive session – after the regular meeting to discuss personnel issues.

Monday, May 11, 2026 – Executive session – prior to the regular meeting to discuss personnel issues.

**PLEASE BE INFORMED THAT THE TOWNSHIP OF SOUTH PARK RECORDS ALL PUBLIC MEETINGS AS PART OF THE MEETING MINUTES PROCESS.**

**ANYONE SPEAKING THIS EVENING IS REQUESTED NOT TO REPEAT THE SAME POINTS ADDRESSED AT A PRIOR MEETING. RESIDENTS ARE REMINDED THAT THE BOARD OF SUPERVISORS IS REGULATED TO ADHERE TO EXISTING ORDINANCES.**

**THE AUDIENCE AGENDA WAS PLACED ONLINE FOR RESIDENTS WHO MAY WISH TO OFFER PUBLIC COMMENT OR ASK A QUESTION WHICH WILL BE ENTERED INTO THE RECORD AT THE MEETING THIS EVENING. COMMENTS/QUESTIONS WERE TO BE SUBMITTED NO LATER THAN 4:30 P.M., MONDAY, MAY 11, 2026.**

Mrs. Fosbaugh stated there were two emails received. One email from Jason Sobek dated Sunday, May 10, 2026, regarding the revised SALDO Ordinance. His statements were given to the Board of Supervisors, and the information was reviewed during the Public Hearing, earlier this evening.

The second email was from Stephen Kunzman, signed by Debbie Kunzman dated Monday, May 11, 2026, addressing an abandoned, dilapidated structure at 5918 Curry Road, and asking for the problem to be corrected.

**Presentation of  
Proclamation – Tri-  
Community South  
EMS - Recognizing  
EMS Week**

A PROCLAMATION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, DESIGNATING MAY 17-23, 2026, AS EMERGENCY MEDICAL SERVICES WEEK.

The Proclamation, which was presented to Tri-Community South EMS Chief Keith Morse, encourages the community to recognize the value and accomplishments of all those involved in Emergency Medical Services as a vital public service and specifically recognizes Tri-Community South EMS for its superior service to South Park Township and to the entire South Hills Community.

**CALL ON THE  
PEOPLE**

**Betsy Ranick, 155 Sylvania Drive** – Ms. Ranick expressed concerns regarding traffic and speeding at the corner of Brownsville Road and Sylvania Drive. She requested speed bumps on Brownsville Road near Dorido's and stated that something needs to be done. Ms. Ranick also stated that safety regarding E-Bike riders also needs to be addressed, they are driving on the wrong side of traffic, in areas they should not be, doing tricks and demonstrating overall unsafe behaviors. Mr. Snee stated that Brownsville Road is a county road, and it would need to be brought to the attention of Allegheny County council at one of their meetings. Chief Rozzo echoed that speed bumps on Brownsville Road would be at the discretion of Allegheny County, South Park is limited by what it can and cannot do when it comes to county roads. In regard to children on E-Bikes, Chief Rozzo stated that he is working with the Township to come up with solutions to this rising issue. She thanked Mrs. Fosbaugh and everyone who worked on the intersection of Rt. 88 and Brownsville Road, but did mention a garage structure that is abandoned in that same vicinity. Mr. Snee stated that possibly the Code Enforcement Officer could look into that.

**Jason Sobek, 1750 Stoltz Road** - Mr. Sobek stated that since Chief Rozzo has taken over, he's seen far more Police cars patrolling Stoltz Road and surrounding areas. He added that while E-Bike safety should be defined for minors, he stated that adults may use E-Bikes as alternate modes of transportation, and not to penalize them for appropriate use. Mrs. Fosbaugh clarified that the Ordinance the Board would be reviewing regarding E-Bikes would be limited to Township property. She asked Chief Rozzo to confirm that E-Bikes on roadways would be addressed by the Motor Vehicle Code. Chief Rozzo confirmed and added that they are currently reviewing that Code. Mr. Sobek stated that Allegheny County Council updated the E-Bike Ordinance regarding use within the parks, within the last couple of months.

**Ms. Ranick, 155 Sylvania Drive** – Ms. Ranick asked for confirmation that children are supposed to be 16 years or older to ride these motorized vehicles. Chief Rozzo confirmed that was true. She asked if the schools can convey that information, that if your child is under 16, they shouldn't be riding an E-Bike at all. Chief Rozzo stated that he will have a meeting with the school district on Friday, and will add that to his agenda.

**Danielle Strimlan, 620 Carothers Avenue, Carnegie** – Ms. Strimlan asked for an update on where the Township stands as far as updating the Township ordinance regarding oil and gas regulations, as well as any data center ordinances. Mr. Firman stated he provided information for the Board's consideration to evaluate the issues on legal ways to regulate solar farm ordinance, gas well, including injection well, and data centers. Ms. Strimlan asked how will the residents be notified of the process. Mr. Firman stated that any changes to ordinances follow the public process, which involves the Board's review and further adjustments, advertising and the Planning Commission.

**Debbie Kunzman, 5922 Curry Road** - Ms. Kunzman thanked Karen for her efforts in resolving the issue with the garage on 5918 Curry Road. She stated both Mrs. Fosbaugh and Mr. Sites had visited the location. Mrs. Duncan stated that Mark Ferrelli has contacted Axel Demolition, and within the next 2 months there will be action towards removing the structure.

**George Kunzman, 5922 Curry Road** – Mr. Kunzman requested the police monitor Curry Road, since cars speed down it as well.

**Mr. Snee** – Mr. Snee introduced Sydney Krawiec as the new Library Director for the South Park Township Library.

**Action on Minutes -  
Regular Meeting  
Minutes of the Board  
of Supervisors**

Motion by Ms. Adams, seconded by Mrs. Duncan, to approve the minutes of the regular meeting of the Board of Supervisors held on April 13, 2026. All members voted aye. Motion carried.

**Action on Invoices for  
April, 2026**

Motion by Ms. Adams, seconded by Mr. Snee, to approve the payment of invoices for the month of April, 2026. All members voted aye. Motion carried.

**Action on  
Hardware/Software  
Maintenance - South  
Park Township Police  
Department - DEP  
Technologies**

Motion by Mrs. Duncan, seconded by Ms. Adams, to approve the upgrade of the appropriate hardware/software, and corresponding maintenance of the computer system located at the South Park Township Police Department with the firm DEP Technologies at a total cost of \$34,197.78; and authorizing the appropriate Township officials to execute the corresponding purchase orders. All members voted aye. Motion carried.

Mrs. Duncan asked when these services would begin, Mrs. Fosbaugh stated this week. Mrs. Duncan informed the audience that the Police records system cannot migrate to the County's free system, until these updates are completed. Ms. Adams thanked Mrs. Duncan, Mrs. Fosbaugh and Chief Rozzo for starting this process.

**Action to Authorize the Preparation of an Ordinance - E-Bikes and Other Motorized Devices**

Motion by Mr. Vogel, seconded by Mrs. Duncan, to approve authorizing the preparation of an Ordinance addressing the operation of E-Bikes and electronically motorized devices on Township property.

Mrs. Duncan stated that this ordinance is strictly with regard to Township property, including the baseball and soccer fields. Mr. Firman stated that it would be important to have Chief Rozzo's input as this ordinance is being prepared. Ms. Adams asked about the ability to publish Township, and County laws in Park News. Mrs. Fosbaugh stated that she and Chief Rozzo had previously discussed that same topic, as well as addressing information from PennDOT. Mrs. Duncan stated that she feels once Chief Rozzo speaks with the school, and kids that are under 16 are informed of these laws, that the Township will see a decrease in the activity. Miss Gastmeyer stated concern, because an E-Bike can also be ridden as a regular bike, and making that discernment can be tricky regarding what is permissible and what is not. Chief Rozzo stated this has been a growing concern, especially with how to enforce this issue safely.

All members voted aye. Motion carried.

**Action on Payment Application No. 3 - Landscaping Improvements at Rt. 88/Brownsville Road Intersection**

Motion by Ms. Adams, seconded by Mr. Snee, to approve Payment Application No. 3 for the project identified as Rt. 88 and Brownsville Road Improvement Project, as submitted by the landscaping firm, Vermont Stone, in the amount of \$18,720.46, for the work completed to date; as recommended by the Project Engineer.

Mrs. Duncan asked if this amount was included in a grant, or from Township funds. Mrs. Fosbaugh confirmed it was from Township funds.

All members voted aye. Motion carried.

**Action on Payment Application No. 2 - Wilson Park Lighting - Qualite Sports Lighting, LLC**

Motion by Ms. Adams, seconded by Mr. Snee, to approve Payment Application No. 2 for the project identified as Wilson Park Lighting, as submitted by the firm Qualite Sports Lighting, LLC, in the amount of \$184,560.75, for the work completed to date; as recommended by the Project Engineer.

Mrs. Duncan asked if this amount was included in a grant or from Township funds. Mrs. Fosbaugh confirmed it was from a grant.

All members voted aye. Motion carried.

**Action on Bids - Spring Commodities - SHACOG Cooperative Purchasing**

Motion by Mr. Vogel, seconded by Mrs. Duncan, to accept the bids received by the South Hills Area Council of Governments (SHACOG) on April 9, 2026, for the purchase of Spring Commodities through the cooperative purchasing program; authorizing the purchase of said commodities from the supplies listed on Attachment A, a copy of which is attached to each audience agenda. All members voted aye. Motion carried.

**Action on Resignation  
from Recreation Board  
- Lire Jackson**

Motion by Miss Gastmeyer, seconded by Ms. Adams, to approve the resignation of Lire Jackson from her position on the South Park Township Recreation Board, effective April 20, 2026.

Mrs. Duncan asked how many people are currently on the Recreation Board. Mrs. Fosbaugh stated that at one point there were 7 members on the Recreation Board, however now there are 4. Mrs. Duncan asked if there is a lack of interest in the Board or if there is dispute about how it's being run. Mrs. Fosbaugh stated that according to the correspondence that had been distributed to the Board, the members had thought they would be more involved in the decision-making process. Ms. Adams requested a Job Description of the Recreation Director.

All members voted aye. Motion carried.

**Action on Resolution  
No. 7-26**

Motion by Mr. Vogel, seconded by Mrs. Duncan, to approve Resolution No. 7-26 - A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, PENNSYLVANIA, DECLARING ITS INTENT TO FOLLOW THE SCHEDULES AND PROCEDURES FOR THE DISPOSITION OF RECORDS AS SET FORTH IN THE MUNICIPAL RECORDS MANUAL APPROVED ON DECEMBER 16, 2008, AS AMENDED MARCH 28, 2019.

Mrs. Duncan stated that this resolution is on the agenda, because there was a surplus of outdated records within the Police Department that needed to be removed.

All members voted aye. Motion carried.

**Action to Request  
Proposals - Township  
Solicitor, Township  
Engineer and  
Township Planner**

Motion by Ms. Adams, seconded by Mrs. Duncan, to approve authorizing the preparation of Requests for Proposals (RFPs) for the positions of Township Solicitor, Township Engineer and Township Planner, and a submittal deadline being Friday, June 12, 2026.

Ms. Adams stated that the Board has put together a list of Engineers, Solicitors and Planners, just to see what other firms have to offer. These requests will be posted on the Township website, and published with newsprint publication.

All members voted aye. Motion carried.

**Action on Training  
Request - Officer Alex  
Bayne - MCSAP  
Training**

Motion by Mrs. Duncan, seconded by Mr. Vogel, to approve the attendance of Officer Alex Bayne to a Motor Carrier Safety Assistance Program (MCSAP) training session sponsored by the Pennsylvania State Police, which will be held in Harrisburg, PA, from July 12 - 31, 2026, at a cost of \$2,500.00 for lodging, with the actual training at no cost to South Park Township. All members voted aye. Motion carried.

**Action on Training Request - Lt. Richard Griffith - PA State Police Reconstruction Updates Conference**

Motion by Mrs. Duncan, seconded by Mr. Vogel, to approve the attendance of Lt. Richard Griffith to the PA State Police Reconstruction Updates Conference with regard to traffic reconstruction, which will be held in Poconos, PA from September 21 - 25, 2026, at a total cost to the Township of \$421.83.

Mrs. Duncan asked for clarification regarding what these actual costs are. Chief Rozzo stated this was a State funded training, the costs listed here are for lodging only.

All members voted aye. Motion carried.

**Action on Attendance to Police Chiefs Conference - Chief Charles Rozzo**

Motion by Miss Gastmeyer, seconded by Ms. Adams, to approve the attendance of Chief Charles Rozzo to the PA Chiefs of Police Conference which will be held in Valley Forge, PA on May 31, 2026 to June 3, 2026, with the cost of the conference registration being \$583.00, and the lodgings to be determined.

Mr. Vogel requested the Chief to provide information that was gathered from the conference.

All members voted aye. Motion carried.

**Action on MS4 Report - April, 2026**

Mrs. Fosbaugh explained that following is the MS4 report for April dated May 11, 2026. MS4 is the acronym for Municipal Separate Storm Sewer System.

1. The part-time litter collection employee continued with collection activities, on Township streets.
2. Pothole patching is underway which assists in properly directing runoff into the stormwater inlets. Due to the severe winter, there is a substantial number of repairs to be made to Township streets.
3. Three (3) storm inlets and one (1) sanitary sewer manhole were rebuilt by the Public Works Department.
4. South Park Township received a Notice to Proceed from Allegheny County with regard to the Cardox Road Storm Sewer Lining Project located on Cardox Road. A preconstruction meeting is scheduled for May 26, 2026.
5. Environmental Day was held on April 11, 2026. In addition to recycling electronic waste, document destruction and the collection of both OTC and prescription medications were also part of the scheduled services. The event was a great success.
6. The Administrative Assistant continued with annual inlet inspections. 590 inlets have been inspected to date. The purpose of the inspections is to rate each facility to determine if repairs or replacement is required. This is an annual process.

7. The SHACOG flusher truck was in the Township April 27 – May 1, 2026. The purpose of the truck is to take a proactive approach to flushing historically problematic lines.

Motion by Mr. Vogel, seconded by Mr. Snee, to approve the MS4 Report for the month of April, 2026. All members voted aye. Motion carried.

**Action on Police Chief's Report**

The Police Chief's Report for April, 2026:

|                     |    |
|---------------------|----|
| Traffic Citations   | 83 |
| Traffic Warnings    | 79 |
| Arrests             | 12 |
| Call Categories:    |    |
| Vehicle Accidents   | 11 |
| Assaults            | 2  |
| Disturbance         | 23 |
| Domestic            | 14 |
| DUI                 | 4  |
| Drug Offense        | 3  |
| Harrassment         | 5  |
| Public Drunkenness  | 1  |
| Warrant/PFA Service | 4  |

Chief Rozzo stated that the infrastructure for the Police reporting system was outdated, and this was causing issues with computers crashing and an inability to upgrade. He spoke with DEP Technologies, who said they would start tomorrow, and that this would hopefully be a 30-day process to update the entire system. Chief Rozzo stated that 110 boxes of files were shredded, by Shred-It who will provide certification that documentation was destroyed. He updated that several Police Officers would be off-site for training for the next two weeks, and upon return will train additionally with him. Chief Rozzo stated he would be dividing the Township into three districts, each district will have an officer assigned to that district, to better coordinate calls and make sure that areas that may not have as much Police presence will have that now. He addressed traffic control, stating that there is additional focus on this concern, there has been increase in traffic citations and warnings, especially in some of these problematic areas, utilizing the officers he has without accruing overtime. Chief Rozzo stated that the signs are up for Parkford Drive, and he had spoken with the owner of Park Social, who is aware that this ordinance will begin to be enforced. Mrs. Duncan asked for clarification regarding the costs of the hardware/software for the Police Department, how much of that was in the budget, and stated that the Police Department had not previously performed traffic detail, which would then add to Township funds. Chief Rozzo stated yes, the traffic detail fees are paid by that third party requestor, and he has been working with Mrs. Fosbaugh to compile that information.

Motion by Mr. Vogel, seconded by Mrs. Duncan, to approve the Police Chief's Report for April 2026. All members voted aye. Motion carried.

## **Supervisors' Comments**

**Mr. Snee** – Mr. Snee offered his congratulations and welcome to Sydney Krawiec, the new Library Director. He also thanked Chief Rozzo for moving in a positive direction with the department. Mr. Snee wished Lire Jackson the best for her future. He thanked Mrs. Fosbaugh for obtaining the numerous grant funds that she has achieved for the various Township projects.

**Mr. Vogel** – Mr. Vogel wished a belated Happy Mother's Day to all mothers. He stated there was a training at the County for Forest Fire Prevention, and members of Broughton Volunteer Fire Department had attended the training. There is currently discussion regarding putting together a specialized team, that information has been sent to the Emergency Management team for review. He reminded everyone to be mindful of new high school graduates on the road, and offered an early congratulations to those high school seniors.

**Ms. Adams** – Ms. Adams stated that the Township held a CPR class, that was attended by 17 people, and covered various topics. She expressed interest in hosting another CPR class in the Fall. Ms. Adams thanked Aaron for all the work Public Works does, and Mrs. Fosbaugh for her work. She stated that she attended the Bike Rodeo, that it was a successful and fun event.

Motion by Mr. Vogel, seconded by Mrs. Duncan, to add to the agenda, a motion to authorize the Township Solicitor and Township Engineer to prepare an amendment to the SALDO consistent with the submissions and public comments of Mr. Sobek, and Mr. Foster, as well as the documents submitted by Ms. Adams, along with any necessary definitions. All members voted aye. Motion carried.

Motion by Mrs. Duncan, seconded by Mrs. Duncan, to approve authorizing the Township Solicitor and Township Engineer to prepare an amendment to the SALDO consistent with the submissions and public comments of Mr. Sobek, and Mr. Foster, as well as the documents submitted by Ms. Adams, along with any necessary definitions. All members voted aye. Motion carried.

**Mrs. Duncan** – Mrs. Duncan stated that the Emergency Management coordinators have already reached out to numerous contacts regarding catastrophic emergencies, including railroads and hospitals. She will ask for a brief description once they are complete. Currently they are working on a new Emergency Management Plan. Mrs. Duncan thanked Mr. Ferrelli and Mr. George for all of their efforts thus far. She added that the Bike Rodeo was fabulous, it was a great opportunity for children to receive a bike or safety gear. Mrs. Duncan also suggested that since the Environmental Day was just in April, that might be an opportunity to collect gently used bikes to donate to the Bike Rodeo.

**Miss Gastmeyer** – Miss Gastmeyer asked for more details regarding the preparation of the SALDO Ordinance and if it would be presented at the June Board of Supervisors meeting. Mr. Firman stated that he had assumed that he and the Township Engineer would draft the Ordinance, and then present it to the Planning Commission, however, it could be presented to the Board before going to the Planning Commission to verify that it has all of the necessary details first, however that would extend the length of time until progress is made. Mrs. Duncan and Miss Gastmeyer agreed to progress quickly, and to present the Ordinance at the Planning Commission. There was an audience question if the Ordinance draft would be posted on the website. Mrs. Fosbaugh stated that the Township is now adding ordinances, in full, attached to the corresponding agendas for public review. Mrs. Duncan verified with both Mr. Firman and Mr. Sites that the ordinance could be drafted in time for the next Planning Commission meeting being May 27, 2026. Mr. Firman requested an executive session to discuss privileged legal advice.

**Adjournment**

Motion by Mrs. Duncan, seconded by Mr. Vogel, to adjourn the meeting. All members voted aye. Motion carried.

**Time: 8:46 p.m.**